Pratt Towers Closed Board Meeting

Public Record Minutes

January 12, 2023

Board members present at meeting: Audrey McConney, Rob Sinclair, Phyllis Hulen, Charlene Stevens, Jeffery Ryan and Joan Whitsett, Winston Guthrie, Tracy Thomas.

Motion to approve these minutes. made the motion to approve the minutes with corrections and 2nd the motion. These minutes were approved with corrections on .

Meeting called to order at 6:30pm

**Meeting with to Interview candidates for the position of handyman:**

* Interview of 1st Candidate.
* Interview of 2nd Candidate.
* Board requested management present more candidates.

**Board’s Discussion:**

* Swearing in of Board members.
* We want form letter for management office from our attorneys for routine matters.
* Resend the new terrace policies to the shareholders.
* Review arrears policies with management
* Review Boiler issues with management.
* Management met with L&T Attorneys concerning arrears.

Meeting adjourned at 9:01 pm. Note: Due to the Covid-19 pandemic, this meeting was held by Zoom conference call.

**Board Secretaries Notes.**

**Not to be made publically available**

**Meeting with to Interview candidates for the position of handyman:**

* 1st Candidate, Joseph Rodrigesz, Board was satisfied with this candidate.
* 2nd Candidate, Corey Mcrae, The Board was not impressed by his resume or presentation.
* Board asked Tracy to try the other candidates again this time by e-mail so we the Board have other candidates to compare Mr. Rodrigesz too.

**Board’s Discussion:**

* At the next meeting we want to swear in the Board and elect officers at the next Board meeting. Date to be determined.
* Concerning apartments in violations. We need a form letter from our attorneys that the office can just send.
* Resend the new terrace policies to the building.
* Need to meet with David to review our arrears polices and to sort out the Boiler issues.
* Tracy, Audrey sat down with Aliza at Gutman and Mincs to discuss our arrears.